



Appraisal Management Company Renewal Affidavit

Appraisal management companies can use this form to renew their license.

For validation only

Required documents

To renew and prevent interruption of your Appraisal Management Company license, we must receive the following:

- This completed and signed affidavit
- Copies of documentation showing proof of an active \$100,000 surety bond
- Required renewal fee

Send this completed form, all required attachments, and your check or money order payable to Department of Licensing, to:

Appraisal Management Company Program
Department of Licensing
PO Box 3917
Seattle, WA 98124-3917

- Appraisal Management Company license renewal – **\$1,200 non-refundable fee**
- If your Appraisal Management Company license has expired – **you must include an additional \$38 late fee**

PRINT or TYPE Company name	Cert/License number
<p>Answer the following</p> <p>If you answer "Yes" to questions 1, 2, or 3, attach a detailed explanation on a separate 8 1/2" x 11" sheet.</p> <p>1. Has any professional or occupational license or permit issued to this Appraisal Management Company or any of its registered controlling persons been surrendered, suspended, revoked, censured or fined in this state or any other jurisdiction within the last two years? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>2. Has the Appraisal Management Company or any of its registered controlling persons had a civil court order, verdict, judgment or administrative action entered against them in any court or competent jurisdiction in which the subject matter involved real estate or business-related activity, within the last two years? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>3. With the exception of motor vehicle violations, has any of the Appraisal Management Company registered controlling persons been convicted of a crime, felony, or misdemeanor by this state, any other state, the federal government, or any other jurisdiction within the last two years? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>4. This Appraisal Management Company maintains an active surety bond with a minimum of one hundred thousand dollars (\$100,000) as required by RCW 18.310.040? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	

If your address or telephone number has changed, please provide your updated information.

(Area code) New telephone number
New physical address (Street address, City, State, ZIP code)
New mailing address, if different (Address, City, State, ZIP code)

I certify under the penalty of perjury that I have read and understand RCW 18.310 and WAC 308-409, that the statements herein are true and correct to the best of my knowledge and belief. I also certify that I shall comply with the applicable rules and regulations and understand the penalties for misconduct. Should I furnish any false information with this application for renewal, I hereby agree that such act shall constitute cause for denial, suspension, or revocation of this license to provide appraisal management services in the state of Washington.

Date and place signed

X

Designated controlling person signature