

Telephone: 717-783-4866**Fax: 717-705-5540**E-mail: st-appraise@state.pa.usWebsite: www.dos.state.pa.us/real**Mailing Address:**State Board of Certified Real
Estate Appraisers
PO Box 2649
Harrisburg, PA 17105-2649**Courier Address:**State Board of Certified Real
Estate Appraisers
2601 North Third Street
Harrisburg, PA 17110**APPLICATION FOR CHANGE OF KEY PERSON OF
APPRAISER MANAGEMENT COMPANY****PLEASE PRINT OR TYPE****SECTION 1: KEY PERSON INFORMATION**

1. LEGAL NAME	FIRST	
	MIDDLE	
	LAST	
2. ADDRESS	STREET	
	CITY	
	STATE	ZIP
3. TELEPHONE NUMBER		
4. EMAIL ADDRESS		
5. TITLE OR TITLES AND STATUS OF KEY PERSON, INCLUDING ONE OR MORE OF AN OFFICE, DIRECTOR, OR MANAGER, SUPERVISOR, OR SIMILAR FUNCTION OR TITLE	YES _____	NO _____
6. IS KEY PERSON AN OWNER?	YES _____	NO _____
7. DATE CURRENT KEY PERSON DISCONTINUED EMPLOYMENT		
8. BEGINNING DATE OF NEW KEY PERSON		

SECTION 2: CRIMINAL AND DISCIPLINARY INFORMATION FOR KEY PERSON

ANSWER THE FOLLOWING	YES	NO
<p>1. HAVE YOU BEEN CONVICTED, FOUND GUILTY OR PLEADED NOLO CONTENDERE, OR RECEIVED PROBATION WITHOUT VERDICT (PWV) OR ACCELERATED REHABILITATIVE DISPOSITION (ARD) AS TO ANY FELONY OR MISDEMEANOR, INCLUDING ANY DRUG LAW VIOLATIONS, OR DO YOU HAVE ANY CRIMINAL CHARGES PENDING AND UNRESOLVED IN ANY STATE OR JURISDICTION? YOU ARE NOT REQUIRED TO DISCLOSE ANY ARD OR OTHER CRIMINAL MATTER THAT HAS BEEN EXPUNGED BY ORDER OF A COURT.</p> <ul style="list-style-type: none"> • IF YOU ANSWER YES, YOU MUST SUBMIT A DETAILED EXPLANATION IN YOUR OWN WORDS AND A CERTIFIED COPY OF THE RELEVANT COURT DOCUMENTS. 		
<p>2. ARE THERE FELONY OR MISDEMEANOR CHARGES (OTHER THAN FOR MINOR TRAFFIC OFFENSES) NOW PENDING AGAINST YOU IN PENNSYLVANIA OR ANY OTHER STATE?</p> <ul style="list-style-type: none"> • IF YOU ANSWER YES, YOU MUST SUBMIT A DETAILED EXPLANATION IN YOUR OWN WORDS AND A CERTIFIED COPY OF THE RELEVANT COURT DOCUMENTS. 		
<p>3. HAVE YOU EVER BEEN DISCIPLINED (FOR EXAMPLE, REVOCATION, SUSPENSION, FINE, REPRIMAND) BY AN OCCUPATIONAL LICENSING OR CERTIFICATION BOARD OR COMMISSION IN PENNSYLVANIA OR ANY OTHER STATE?</p> <ul style="list-style-type: none"> • IF YOU ANSWER YES, YOU MUST SUBMIT A DETAILED EXPLANATION IN YOUR OWN WORDS AND A CERTIFIED COPY OF THE BOARD ACTION. 		
<p>4. DO YOU NOW, OR HAVE YOU EVER, HOLD (HELD) A LICENSE OR CERTIFICATE ISSUED FOR THE PRACTICE OF ANY OCCUPATION/PROFESSION IN PENNSYLVANIA OR ANY OTHER STATE? (EXAMPLE: MORTGAGE BROKERS OR SALESPERSONS, THE SALE OF SECURITIES, THE PRACTICE OF LAW OR THE PRACTICE OF ACCOUNTING.</p> <p>IF "YES", LIST:</p>		
<p>5. ARE THERE DISCIPLINARY CHARGES NOW PENDING AGAINST YOU BY AN OCCUPATIONAL LICENSING OR CERTIFICATION BOARD OR COMMISSION IN PENNSYLVANIA OR ANY OTHER STATE?</p> <ul style="list-style-type: none"> • IF YOU ANSWER YES, YOU MUST SUBMIT A DETAILED EXPLANATION IN YOUR OWN WORDS AND A CERTIFIED COPY OF THE BOARD ACTION. 		
<p>6. HAVE YOU EVER WITHDRAWN AN APPLICATION, HAD AN APPLICATION DENIED OR REFUSED, OR AGREED NOT TO REAPPLY FOR A LICENSE, CERTIFICATION OR REGISTRATION IN ANOTHER STATE, TERRITORY OR COUNTRY?</p> <ul style="list-style-type: none"> • IF YOU ANSWER YES, YOU MUST SUBMIT A DETAILED EXPLANATION IN YOUR OWN WORDS AND COPIES OF ANY DOCUMENTATION YOU RECEIVED FROM THE LICENSING BOARD REGARDING THIS MATTER. 		

SECTION 3: CERTIFICATION STATEMENT FOR KEY PERSON

BY SIGNING BELOW, I VERIFY THAT THIS FORM IS IN THE ORIGINAL FORMAT AS SUPPLIED BY THE DEPARTMENT OF STATE AND HAS NOT BEEN ALTERED OR OTHERWISE MODIFIED IN ANY WAY. I AM AWARE OF THE CRIMINAL PENALTIES FOR TAMPERING WITH PUBLIC RECORDS OR INFORMATION PURSUANT TO 18 Pa. C.S. § 4911.

ADDITIONALLY, I CERTIFY THAT THE STATEMENTS IN THIS APPLICATION ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, AND THAT I AM OF GOOD MORAL CHARACTER. I UNDERSTAND THAT ANY FALSE STATEMENT MADE IS SUBJECT TO THE PENALTIES OF 18 Pa. C.S. § 4904 RELATING TO UNSWORN FALSIFICATION TO AUTHORITIES AND MAY RESULT IN THE SUSPENSION OR REVOCATION OF MY LICENSE OR CERTIFICATE.

KEY PERSON'S SIGNATURE _____ DATE _____

SECTION 3: CERTIFICATION STATEMENT FOR COMPLIANCE PERSON

BY SIGNING BELOW, I VERIFY THAT THIS FORM IS IN THE ORIGINAL FORMAT AS SUPPLIED BY THE DEPARTMENT OF STATE AND HAS NOT BEEN ALTERED OR OTHERWISE MODIFIED IN ANY WAY. I AM AWARE OF THE CRIMINAL PENALTIES FOR TAMPERING WITH PUBLIC RECORDS OR INFORMATION PURSUANT TO 18 Pa. C.S. § 4911.

ADDITIONALLY, I CERTIFY THAT THE STATEMENTS IN THIS APPLICATION ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, AND THAT I AM OF GOOD MORAL CHARACTER. I UNDERSTAND THAT ANY FALSE STATEMENT MADE IS SUBJECT TO THE PENALTIES OF 18 Pa. C.S. § 4904 RELATING TO UNSWORN FALSIFICATION TO AUTHORITIES AND MAY RESULT IN THE SUSPENSION OR REVOCATION OF MY LICENSE OR CERTIFICATE.

COMPLIANCE PERSON'S SIGNATURE _____ DATE _____